
Cover Letter for Extensions to the Side and Rear of 20 Fairway

Dear Sir/Madam,

I am writing to submit a planning application for proposed extensions to the side and rear of the existing property at 20 Fairway, with the intention of adapting the home to accommodate an elderly couple who are downsizing from their larger house.

The proposed changes are designed to ensure the property meets their specific needs and enhances their quality of life. In particular, the plans include the addition of a downstairs bedroom, which will provide support for the couple's mobility needs and ensure they are able to live comfortably within the home as they age.

These modifications will not only improve the accessibility and functionality of the property but also allow the couple to remain in a familiar, supportive environment. We believe the proposed changes will integrate well with the existing structure and be sensitive to the surrounding area.

We appreciate your consideration of this application and are happy to provide any further information or clarification should you require it.

Yours sincerely,

Ben Wittler

Architectural Assistant

JCD

Mar 13, 2025