



Glass and Glazing Federation

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11th August 2016

To whom it may concern,

Re: Touchstone Glazing Solutions Ltd.

Touchstone Glazing Solutions Ltd. (TGSL) became members of the Glass and Glazing federation in December 2014 following the GGF's standard processes when applications are received from potential members. These processes form part of the GGF's ISO 9001 accreditation by BSI and include a review of the prospective members business including credit checks, analysis of the last 3 years audited accounts and visits to inspect their operation, including production facilities and where appropriate, a site inspection of an installation of their products. Only on successful completion of this process will a company be offered the opportunity of joining the GGF as a full member.

Touchstone Glazing Solutions Ltd. completed this process and are full, active members of the GGF.

In terms of the products they manufacture and supply and how Building Regulations apply, the situation is as follows:

- The products supplied and installed by TGSL are of a very specialist nature and are designed to be installed in historic buildings.
- Building Regulations for England and Wales require replacement windows and doorsets to comply with certain aspects of the guidance provided within the Approved Documents, primarily based of Approved Document L1B for dwellings.
- The requirements can be met by the installation being registered either through a Competent Persons Scheme (CPS) such as FENSA, Certass or similar, or directly with a Building Control Body (BCB) such as the Local Authority Building Control.
- However, the requirement is limited to situations where the whole window, including the window frame not just the glazing element.

- The products supplied by TGSL have been assessed by both BCBs and CPSs and because their products are designed and are fitted into building where the window frame is effectively provided by the stone surrounds, mullions and transoms, their products are considered as replacement glazing or replacement sash only and not replacement windows. Therefore TGSL products do not come within the requirements of AD L1B as defined in Schedule 1 of the Building Regulations and cannot be registered through either BCB or CPS.

Following the GGFs review of TGSL products and practices during their membership application and our regular visits to their premises (GGF Regional Meeting are regularly held in their premises), the GGF can confirm that TGSL comply with all the necessary regulatory requirements and that they follow all the GGF Codes of Practice.

Yours faithfully,

A handwritten signature in black ink that reads "Russell Day". The signature is written in a cursive, flowing style.

Russell Day
Senior Technical Officer
Glass and Glazing Federation