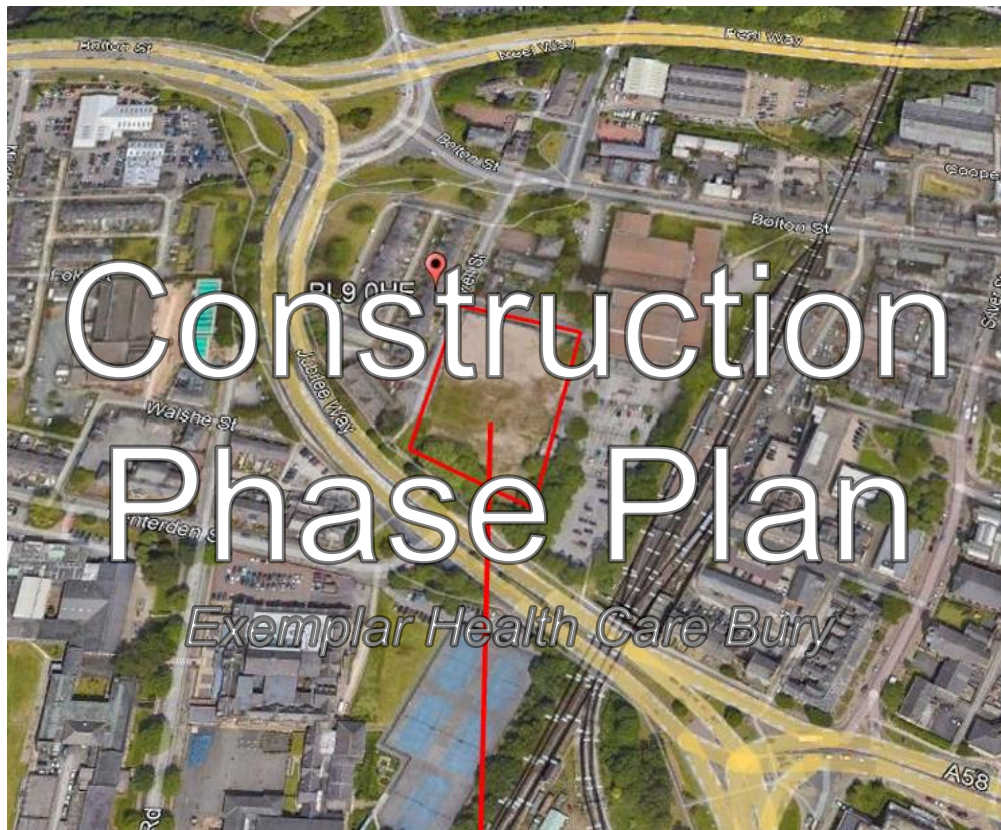




Project Description

The construction of a 40 bed care home. The development will also comprise of associated boundary treatments, vehicular access improvements, parking and landscaping.

Date - 11 November 2024
Duration Phase 1 - 64 Weeks

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A single copy of the Construction Phase Plan will remain in the site office.

CHANGE CONTROL

Initial to acknowledge each stated change	1	2	3	4	5	6	7	8	9	10
Principal Contractor:										
Principal Designer:										
Client:										
Site:										
File:										

All changes to this document must be listed and recorded in the following table. Authority for amendment or alteration of this document is to be obtained from the Project Manager.

Number	Details of change(s)	Date	Authorised
1	First draft, pending PD and PC queries (1.0)	21/10/24	TR, Safety Group UK
2	First draft complete (1.1)	22/10/24	TR, Safety Group UK
3	Final amends following PC feedback	24/10/24	TR, Safety Group UK
4	Amends following discussion with PC	16/12/24	TR, Safety Group UK
5			
6			
7			
8			
9			
10			

Construction Phase Plan - This plan is compliant with the CDM regulations 2015

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Project Directory

1.1 Client	
Exemplar Health Care	
Contact:	Steve Rigby - Fernham House, Kimberworth Road, Rotherham South, Yorkshire, S61 1AJ
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Email:	srigby@exemplarhc.com
1.2 Principal Designer	
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Tel:	07917167833
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1.3 Architect	
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1.4 Quantity Surveyor / Employer's Agent	
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Tel:	01914956250
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1.6 Civil / Structural Engineer	
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1.7 Landscape Architects	
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1.9 Planning Consultant	
Iceni Project Planning Consultants	
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1.10 Principal Designer for Building Regulations	
Watson Batty Architects	
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1.11 CDM DP	
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Contact:	Melanie Freeston, Unit 5, Carrwood Park, Selby Road, Leeds, LS15 4LG
Tel:	07917167833
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1.12 Principal Contractor	
Firecrest Construction	
Contact:	Harry Whitaker, Unit 7, Hales Road, Leeds, LS12 4PL
Tel:	07534943994
Email:	Harry.Whitaker@FirecrestConstruction.com

2. Scope of works

The project consists of construction of a 40 bed care home. The development will also comprise of associated boundary treatments, vehicular access improvements, parking and landscaping. A police station was formerly on the site, but this has been demolished and the site is currently vacant land. There is an existing substation at the top northeast corner of the site.

2.1 Project Restrictions

Noise - Noise levels at work are to be kept below 55db(A) (Laeq) when measured from any adjacent occupied building. Safety Group will support Firecrest Construction to do this.

Site working hours will be 0730 to 1700 from Monday to Friday.

2.2 Access to site

The site location is - Irwell Street, Bury, Greater Manchester, BL9 0HE.



The Exemplar Health Care construction site is located in Bury, BL9 0HE. The site is accessed from the A58 to the North of the site. Once you exit the A58, exit Peel Way, onto Bolton Street, and onto Irwell Street, as you can see in the detailed mapping below.



2.3 Security

The site already is partially fenced with pallative fencing and this will stay in situ. In addition, the site secure line to the perimeter of the site will be a height of 2.4m high and constructed using a PVC Hoarding supported by concrete blocks on both Irwell Street and Lower Bank Street. The monitoring and maintenance of this hoarding will be monitored on a weekly basis.

2.4 Parking and Speed Signage

As there is a large logistics hardstanding, there should be no requirements for works vehicles to be parked outside of the site's perimeter. Any workers who arrive on site will be told this as part of their induction.

There is also a turning circle within the site, which means that vehicles that are not meant to be at the site, or that are not scheduled to be at the site, can use the turning circle within the site to turn around and leave the area. Without having to turn around on Irwell Street, or park on Irwell Street awaiting access.

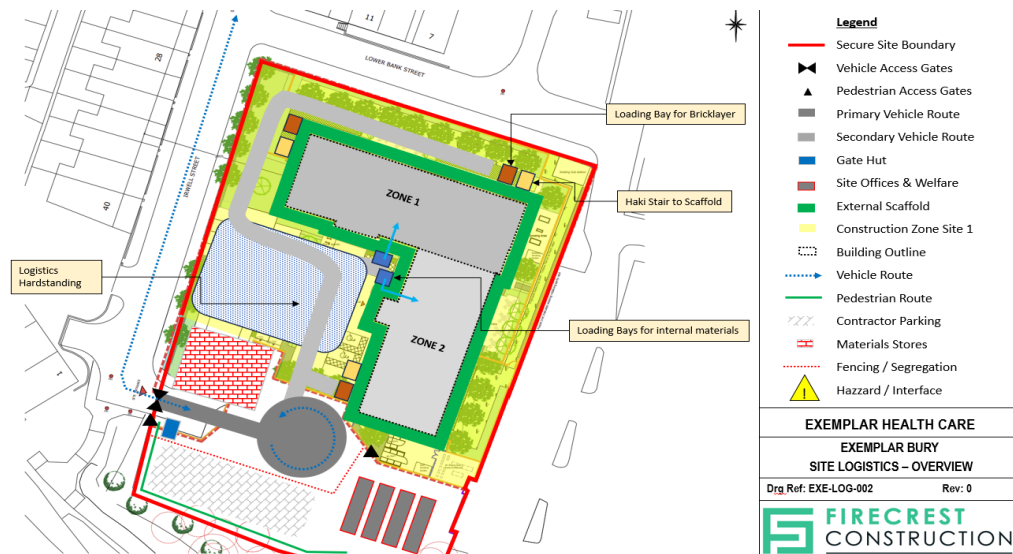
Construction worker and visitor vehicles will be located in this area.

Firecrest Construction will manage the vehicles arriving and departing from the site through use of a banksperson.

Signage will be placed in situ on the public side of the hoarding in the North East corner of the site, so that drivers can see the site's speed limit on arrival at the site when travelling down Irwell Street as the signage will be located on the junction of Irwell Street and Lower Bank Street.

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Signage will also be placed at the site's egress point, making drivers aware of the speed to be used when leaving the site and driving back up to the A58 through Irwell Street.



2.5 Access in and around site

When vehicles arrive on site, they will be directed to park by a Firecrest Construction employee. There will be a primary vehicle route within the site. This will be segregated from the pedestrian routes.

Once there are pedestrians on site, there are pedestrian routes which will provide the primary access routes in and around site.

You can both vehicles and pedestrian routes in grey and green on the mapping in Section 2.4 of this document.

If third parties are required to access site, Firecrest Construction will manage the access and their health and safety.

2.6 Existing Services

A combined desk and ground investigation report has been commissioned for the site.

An off-site electricity sub-station was noted adjacent to the north-eastern site corner, with a corresponding overhead line and pole near the northern site boundary. Numerous manholes were noted along the northern site boundary. Two electricity boxes were also noted off site, immediately adjacent to the fence delineating the western site boundary.

The majority of services run around the perimeter of the site. Firecrest will be cautious when excavating. Any unknown services that are found will be marked and made safe.

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2.7 Delivery of Materials and Their Storage

Delivery of materials will be via the site entrance off Irwell Street with vehicle movements controlled by a banksman. All delivery and storage of materials will be contained within the site curtilage.

2.8 Asbestos

There is potential that asbestos containing materials may be present in the ground from building and demolitions that have previously been in situ or conducted on the site. However, this was not confirmed by the ground investigation report. Firecrest Construction will brief all site personnel of the potential of ACMs, and what to do if they think they may have been uncovered at any phase of the works.

2.9 Noise, Dust, Vibration, and Public Road Cleanliness

Firecrest Construction are aware of the sensitive nature of working within a live occupied environment. The needs of the existing building occupiers which are adjacent to the perimeter of the site, along with the general public, must be given due consideration. Inevitably, some activities involved in a construction project of this type will generate both noise and dust. To mitigate potential problems, we will adopt the following procedures:

- As the project develops, detailed method statements and risk assessments will identify those activities where noise and dust may be a particular point of concern, in particular the initial demolition / strip out works.
- When selecting sub-contractors, their ability to conform to the environmental standards that FCL have set - this will be an important part of the bid analysis process.
- The site teams, including our sub-contractors, will be aware of the requirements to comply with the agreed conditions and working methods. Regular checks will be carried out throughout the project to monitor the general level of site noise and dust.
- It will be the responsibility of the Site Manager to manage, co-ordinate and control the activities as listed above. This will be communicated through notifications, points of contact, weekly liaison and review meetings so as to avoid disruption. At these meetings, we will also discuss the overall methodology of our construction activities.
- Having identified in our method statement activities likely to give rise to dust and noise, we will then decide on the best approach to minimize these problems. The following is a list of actions and procedures that we could take in the appropriate circumstances to mitigate the effects of noise and dust created by site operations.
R01-T133
- Construction plant fitted with the appropriate attachments to reduce noise and dust.
- Regular damping down of areas identified to give rise to dust.
- Controlled handling and removal of materials.
- Covering lorries removing materials off site to contain dust emission.
- Site skips to be covered where appropriate.
- A strict road cleaning regime and checking of vehicles leaving site onto public highway.

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- All our site operatives will be issued with appropriate personal protection equipment.

There will be an onsite road sweeper that will conduct reactive and proactive road sweeping as required on the site's logistic hardstanding, and also on Irwell Street. Plus other local roads and highways as required.

2.10 Temporary works

There will be temporary works, that will include:

- A retaining wall will be built using blockwork, plus there may be potential propping of this wall
- Piling matt
- Scaffolding and trad deck
- Potentially formwork for specifically deep drainage, but this is TBC

Firecrest Construction will allocate a temporary works coordinator to manage the temporary works.

Firecrest Construction will employ a scaffolding company who is a member of the NASC. This is to ensure that all scaffolding works are carried out as safe as possible. Firecrest Construction and the chosen scaffolders will follow the latest HSE guidance - managing fire risk during cladding and insulation removal and replacement on HRBs.

Lower risk temporary works such as the heras fencing / hoarding, and site welfare unit will be on location and managed by the Firecrest Construction Temporary Works Coordinator.

2.11 Protection of the public

In addition to the hording that will be in place throughout the site's whole boundary. There will also be a banksperson in place managing access for both vehicles and pedestrians. Which should prevent members of the public from gaining access to the site.

In addition, Firecrest Construction will secure the site out of hours and 24 hours on a weekend through monitored CCTV. Although, this is still to be confirmed.

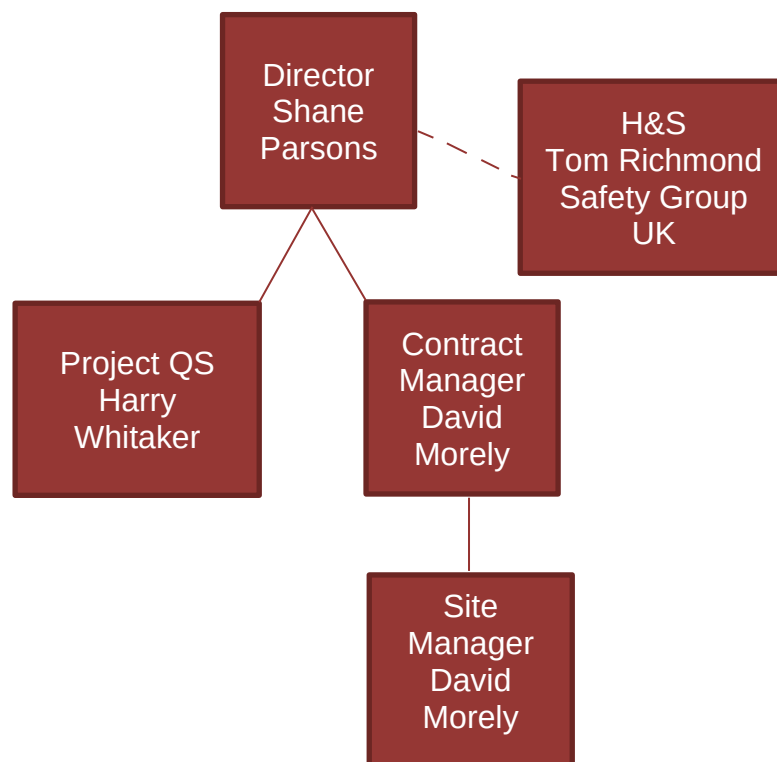
There will also be clear and obvious signage throughout the external perimeter of the site's boundary, that makes it very clear that the area is a live construction site.

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3. Management of the Work

3.1 Firecrest Construction Management Structure and Responsibilities

Project Organogram



Project roles, Duties and responsibilities

Client (Exemplar Health Care)

Make suitable arrangements for managing a project. This includes making sure:

- all relevant duty holders are appointed;
- sufficient time and resources are allocated;

Make sure:

- relevant information is prepared and provided to other duty holders;
- the principal designer and principal contractor carry out their duties;
- welfare facilities are provided.

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Principal Designer (Acaster Safety Management)

Plan, manage, monitor and coordinate health and safety in the pre-construction phase of a project. This includes:

- identifying, eliminating or controlling foreseeable risks;
- ensuring designers carry out their duties. Prepare and provide relevant information to other duty holders.

Provide relevant information to the principal contractor to help them plan, manage, monitor and coordinate health and safety in the construction phase.

Principal Contractor (Firecrest Construction)

Plan, manage, monitor and coordinate health and safety in the construction phase of a project. This includes:

- liaising with the client and principal designer;
- preparing the construction phase plan;
- organising cooperation between contractors and coordinating their work.

Ensure:

- suitable site inductions are provided;
- reasonable steps are taken to prevent unauthorised access;
- workers are consulted and engaged in securing their health and safety; and
- welfare facilities are provided.

Site Manager and Site Supervisor (David Morley)

Have day to day responsibilities to plan, manage, monitor and coordinate health and safety in the construction phase of a project. This includes:

- liaising with the client and principal designer;
- preparing the construction phase plan;
- organising cooperation between contractors and coordinating their work.

Ensure:

- suitable site inductions are provided;
- reasonable steps are taken to prevent unauthorised access;
- workers are consulted and engaged in securing their health and safety; and
- welfare facilities are provided.

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Contractors (TBC)

Plan, manage and monitor construction work under their control so that it is carried out without risks to health and safety.

For projects involving more than one contractor, coordinate their activities with others in the project team – in particular, comply with directions given to them by the principal designer or principal contractor.

For single-contractor projects, prepare a construction phase plan.

In addition to these roles Harry Whitaker of Firecrest Construction is the contracts manager and will provide logistical and administration support to the project. Safety Group UK Ltd is providing support with the completion of the Construction phase plan and advising on H&S matters as required.

3.2 Health and Safety Goals and Objectives

3.2.1 Firecrest Construction and Exemplar Health Care

The following health and safety goals have been identified in the pre-construction information:

- To develop the design of the project in accordance with the CDM Regulations and elimination or control of hazards
- Compliance with the Health & Safety at Work Act, resulting in NIL injuries; ill-health; disease and dangerous occurrences and near misses
- The project shall not receive any HSE Improvement or Enforcement Notices
- Minimise the disruption to the adjacent building occupiers, and members of the public, both pedestrians and vehicular traffic.
- To avoid public nuisance and environmental damage
- Promote an incident and injury free environment on the construction site

All operations connected with the project will be to the standards referred to in the Company Health & Safety Policy. A copy of which is included in this document and will be retained on the site as a point of reference for the Site Manager, in taking all reasonably practicable steps to provide and maintain a healthy and safe environment in which all operations are carried out. The Company Health & Safety Policy is designed to ensure compliance with the Health & Safety at Work etc Act 1974; Management of Health & Safety at work Regulation 1999; The Construction (Design and Management) Regulations 2015 and Control of Asbestos Regulations 2012.

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Whilst the compliance with regulation is a legal necessity the primary goal which is set to all Firecrest Construction sites is the target of zero injuries, accidents and cases of ill-health.

To ensure that the goals set above are implemented we undertake a system of monitoring and surveillance. Monitoring is carried out by Harry Whitaker or Safety Group UK employees who will visit the site to inspect the site and to make any modifications to the working practice necessary to rectify any breaches identified. A written report will be left with the Site Manager in the construction phase Health & Safety plan.

The monitoring of the site considers all areas of the site including welfare compliance and technical hazards and the correct control of these hazards. The report which is sent to the Site Manager is also copied to the Client's representative who is overall responsible for the health and safety on site and in doing so remains well informed at all times as to the state of H&S on the site and the success that the site has had in achieving the goals set.

Project reviews are an ongoing item which in real terms occurs throughout the project. This is all part of the continuous improvement cycle. Any additions or changes to the project are reflected in this CPP and should be communicated to all involved in the project. A formal review meeting will be included with the client meeting at the agreed intervals.

Formal project review also takes place at the end of the contract with the Client so that we can identify with the Client what we have done well and any areas where we could improve.

These Client review meetings are used extensively in the appraisal of management staff and as such are a vital part of the continually improving safety culture.

3.3 Arrangements:

3.3.1 Regular Liaison between parties on-site

Prior to commencement on site, all Contractors and Operatives working on the project will read this CPP. All contractors reading this CPP should be aware that the CPP received in the preconstruction phase will be superseded by the CPP held on site. This site held CPP will be the master and should be checked regularly for any updates. All operatives are to work to their own agreed risk assessments and safe systems of work.

Any Contractor or Operative will inform the Site Manager of any work that is liable to affect any other persons employed on site. Work will only continue after liaison with all parties to ensure that all aspects of Health and Safety are not compromised. Contractors from different companies working in the same area must contact the site manager to arrange a briefing prior to work commencing.

Regular discussions will take place with all participating Contractors / Designers to ensure that the relationship between various parties and their effect on health and safety is reviewed and the arrangements kept up to date. Any changes to the design must be accepted by the Principal Designer as this would constitute a pre-construction design prior to the change being accepted. If the changes are significant, further risk assessments will be carried out and method statements reviewed.

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The Site Manager will liaise with the Client's appointed representative or Principal Designer, as and when necessary or as directed by the client, to update them on operations. Progress meetings are once per month.

3.3.2 Consultation with workforce

Firecrest Construction will maintain a two-way consultation with all Contractors working on the site and ensure that they consult with their employees. Firecrest Construction will, at regular intervals, discuss the CPP with all Contractors working on site at that time, to ensure that their views are considered in arranging for future phasing of works to minimise risk throughout the project. Any person wishing to highlight such risks may do so via their employers or directly to the Site Manager.

Communication between the project team, contractors, and workers on site will be by regular pre-arranged site meetings. Co-operation will be secured by means of a pre-condition clause in the sub-contractor agreement and or contract of employment by acceptance of the company Health & Safety Policy and general consent.

Where co-operation is not forthcoming, enforcement will be administered by warnings being given and dismissal from site of persistent offenders who place in jeopardy the safety of others or fail to preserve the Health & Safety objectives of the projects.

Reports on site safety will be prepared and forwarded to management at company offices for inclusion as an agenda item of pre-arranged management Health & Safety meetings.

Formal consultation will be carried out at least once a month in the form of the site meeting which is an open forum in which the management team brief the operatives with regard to new drives or strategies with regard to Health & Safety or operational issues.

If, however an operative does not wish to air his views or problems openly then we operate an open-door policy so the operative can approach the Site Manager at any time, they can also approach the safety advisors directly, these individuals will elevate the issue to the directors if necessary to resolve the problem.

3.3.3 Exchange of design information between CDM duty holders

A pre-start meeting will be scheduled with the Client, Principal Designer and Principal contractor.

A site noticeboard will contain information on hazard in play. This should be reviewed by all persons accessing site and will be included on inductions.

A morning brief will be conducted by the site manager informing everyone about what work is being conducted that day and deconflicting works.

Regular discussions will take place between the site manager and all workers as new information comes to light. This will be managed through dynamic risk assessments or should it be required a new risk assessment and method statement which will be assessed for suitability by the site manager prior to approval and commencement of work.

The Site Manager will liaise with the Principal designer or Client's appointed representative, as and when necessary, to review and update them of operations.

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3.3.4 Handling design changes during the project

All design changes will be passed via David Morley of Firecrest Construction who will decide which client contact is most appropriate to contact about the change. The client's representative will approve the design changes which will be documented as a variation on the original design. Once the design has been approved by the client's representative the risk assessments and method statements affected will be reviewed and revised as necessary to control the risk as appropriate. The new risk assessments will be reviewed by the site manager and approved prior to work commencing.

3.3.5 Selection and Control of Contractors

All sub-contractor information including Pre-Qualification Questionnaires (PQQ) and insurance information is contained in the site file.

Sub-contractors are subject to a tendering process and as such the information is not appended to this CPP at this time and the information will be added as with all information passed to the client's representative / PD when the tendering process is complete at the best contractors are selected. Notwithstanding this the following will apply;

All Designers and Contractors appointed to this project by Firecrest Construction will be assessed for competence and resources in health and safety, taking into account the information provided in Appendices. SSIP (Safety Schemes in Procurement) accredited companies are also deemed as competent contractors e.g. CHAS/SMAS/RIBA/Safe Contractor etc.

Information gained from Suppliers, Designers, Client and the Principal Designer in relation to the hazards that may be encountered with either construction materials; substances or processes, must be passed on to the Sub-Contractors to enable them to provide method statements and risk assessments prior to their carrying out any work.

Any Contractors or operations bringing machinery or plant onto site will have to demonstrate the competence of the Operators by accreditation/certification. The maintenance inspection records of the items of plant intended for use on-site must be made available to Site Manager prior to their use.

3.3.6 Exchange of Health and Safety information between Contractors

All Contractors, prior to appointment, will be provided with adequate information regarding the Construction Phase Plan and the project, as it would relate to their work. Prior to actual commencement on site, all Contractors/Sub-Contractors will take part in an induction training session that will be undertaken by the Site Manager and made aware of the Site Rules and the Construction Phase Plan. RAMS for contractors will be reviewed by the Site Manager and approved prior to works commencing.

All sub-contractors used have undergone a Firecrest Construction approval process.

All current RAMS will be located in the site file.

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3.3.7 Site Security

Construction site signage will be placed to indicate this is a controlled construction environment including prohibition, mandatory and warning signage.

A secure hoarding will be established with access to site only achievable when the Site Manager/Supervisor. At all other times this access remains locked. Site access will be managed by the gateperson.

All contractors are to sign in and out. This will form part of the fire register.

An induction will be conducted at first visit by the Site Manager or his deputy. Only when this induction has been conducted are persons allowed onto the working areas.

Scaffolding will be left secure and access points secured on completion of each day.

3.3.8 Site Induction.

New arrivals to site will be directed to the Firecrest Construction site office for a site induction and environmental briefing to ensure that they fully understand the specific rules applicable to the site and especially with regard to working in close proximity to surrounding neighbours. The induction will be produced to be relevant to the inductee and will be delivered by suitable methods. The content of the induction will be reviewed on a regular basis to ensure that details, strategies and rules are updated to suit the changing environment both within and around the site.

All operatives working on site will attend the Site Induction by David Morley, of David's deputy from Firecrest Construction.

Toolbox talks should be given by each individual contractor and records kept. As a minimum Firecrest Construction as Principal Contractor expect a minimum of 1 TBT per month for the duration of the project on topics which relate to the project.

3.3.9 On-Site Training

All relevant hazard information, site rules, emergency plan and CPP information will be included in the site induction. Any changes in the information will be communicated to all Contractors as soon as it becomes available and recorded in the CPP.

All Contractors as part of their PQQ assessment will be required to prove the training of all employees and these are located in the site file. On-going training and job-specific training will be undertaken throughout the project via TBT.

All Statutory Notices will be on display at all times throughout the project.

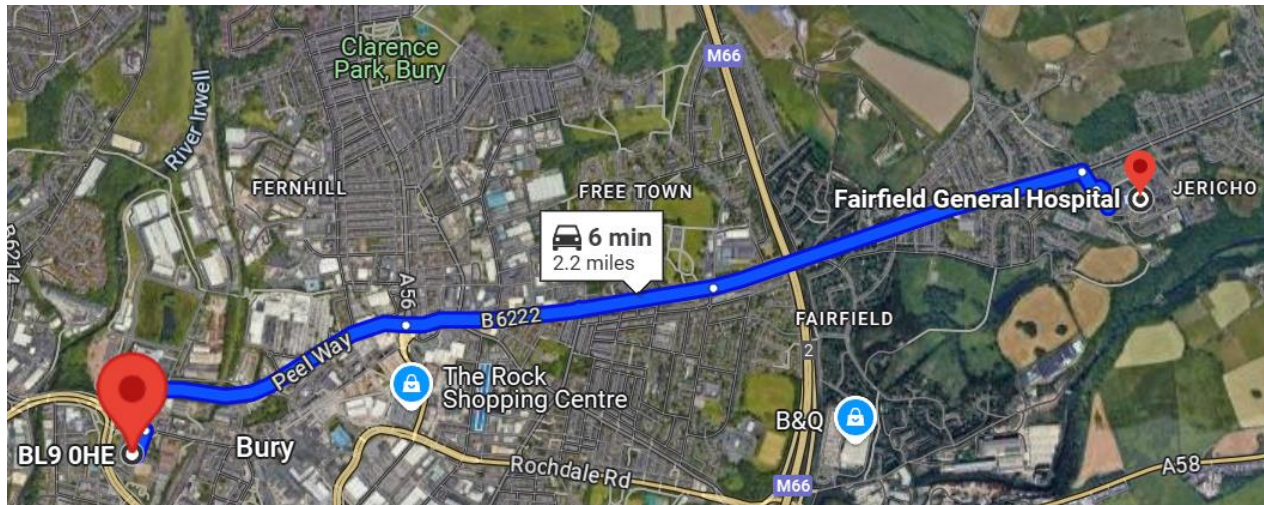
3.3.9.1 Training Standards

All employees and contractors used by Firecrest Construction will have the required skills, knowledge and experience to conduct the tasks asked of them.

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3.3.10 Welfare Facilities and First Aid

The nearest hospital is Fairfield General Hospital. Located around two miles from the site, with a drive time of around 8 minutes.



Firecrest Construction will install high quality welfare facilities based on the number of operatives anticipated on site. These will be professionally cleaned when required. The on-site setup will include site welfare, canteen, changing, drying and toilet facilities and also a separate office that can be used for site inductions and will be the base for the Site Manager.

3.3.11 The reporting and investigation of accidents and incidents including near misses and dangerous occurrences

All incidents and accidents are investigated initially by the site manager. These investigation reports are forwarded to Safety Group UK who will review the information. If required a further investigation will be conducted by Safety Group UK. Where required accidents and illnesses including specified injuries and events will be reported to the HSE in accordance with RIDDOR 2013. All incidents and accidents will form part of the weekly report for the clients representative.

Every person involved with the project will conform to the requirements laid down under the RIDDOR 2013 the Site/Contract Manager will explain these at site induction along with details on accident reporting procedures.

The Site Manager will ensure these procedures are clear and made available to all persons associated with this project, especially the sub contractor's supervisors. All accidents, incidents and near misses are to be reported to the site manager who will record and report incidents as required.

The accident book will be located in the site office. All incidents will be investigated by the site manager if it involves sub-contractors and an external H&S consultant for incidents involving Fire Crest personnel. Actions from the investigations will be created and review of RAMS and controls undertaken.

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What must be reported - Refer to HSE website for full list:

- Deaths and injuries caused by workplace accidents
- Occupational diseases
- Carcinogens mutagens and biological agents
- Specified injuries to workers
- Dangerous occurrences
- Gas incidents

Who should report? Any of the following but refer to company procedures:

- An employer or in control of premises
- Self-employed
- A member of the public, employee, injured person or their representative
- A gas supplier
- A gas engineer
- Working offshore

3.3.12 The production and approval of Risk Assessments and Method Statements

A suitable and sufficient task specific method statement and risk assessment in accordance with The Management of Health and Safety at Work Regulations 1999 regulation 3 will be produced for all of the intended works, this will be issued to the Site Manager for formal approval before works commences. All RAMS should be completed with pre-construction information in mind.

3.4 Site Rules (including drugs and alcohol policy)

Site rules have been established by Firecrest Construction and will be obeyed by all Contractors and Visitors at all times. These rules will be made available to all Contractors at the Site Induction.

Principal Contractor Rules

1. All personnel shall undergo safety induction training.
2. Appropriate Personal Protection Equipment shall be worn at all times as detailed in risk assessments.
3. Every accident and near miss event must be reported to the Site Manager immediately.
4. Any person found to be interfering with or misusing fixtures, fittings or equipment provided in the interest of health, safety and welfare shall be excluded from site.
5. Smoking will only be permitted in designated areas.
6. Visitors must report to the site welfare facility. Whilst on site visitors must wear the appropriate PPE.
7. Vehicle drivers must wear the appropriate PPE (when outside vehicle). Vehicles are not to be reversed at the front of the building unless under the control of an authorized banksman.
8. Vehicle drivers must remain with their vehicle during loading/unloading
9. Safety signs and notices must be followed.
10. The public must be protected from hazards associated with this work

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11. No alcohol or illegal drugs are to be brought onto the site
12. No person who is under the influence of alcohol or drugs is allowed on site
13. Offensive or inappropriate language and provocative gestures are not allowed
14. No gambling, threatening or violent behaviour
15. No personnel shall indulge in fighting, horseplay or practical jokes within the site or its perimeter.
16. Toilets and washrooms must be kept in a clean and hygienic state after use
17. Refuse must not be allowed to accumulate; work areas are to be kept tidy
18. Combustible materials are to be removed on a regular basis and disposed of in an appropriate manner.
19. Transistor radios or personal audio devices are not to be used.
20. Permission must be obtained from the Site Manager prior to any work on site on site.
21. All site personnel, for their own safety and for the safety of others, are required to fully comply with their employer's statement of safe working method.
22. Site fire and emergency alarms, equipment and instructions are designed to protect life. They must be followed.

Non-compliance with these rules may result in the Contractor being disassociated from the project.

Client Rules

1. All personnel must undergo Induction Training.
2. In accordance with the Personal Protective Equipment (PPE) Regulations 2002, Safety Footwear (Lace Up Boots with Safety Mid Sole and Toe), High Visibility Clothing, Safety Headwear, Light Eye Protection and Hand Protection will be worn at all times by all site personnel when on site, other than within 'No PPE Zones'. Additional PPE (Wet Weather Clothing, Breathing Protection, Anti-Static Clothing, etc) should be used as identified and determined by work Risk Assessment.
3. All tasks on site will be operated on the basis of a Risk Assessment and Method Statement being supplied by the Contractor and approved by the Principal Contractor.
4. Safety signs and notices must be complied with at all times.
5. Areas that are deemed to be unsafe, by signs or barriers, shall not be accessed by anybody.
6. Drinking of alcohol on the site or premises is not permitted at any time.
7. Anyone suspected of being under the influence of drugs or alcohol will be excluded from the site.
8. Any worker who acts in an insulting, aggressive, offensive or prejudicial manner towards Client representatives, neighbours adjacent to the works, members of the public or other persons affected by the works will be immediately excluded from the site.
9. On commencement on site individuals shall be required to declare any existing medical condition(s) and/or prescribed medicine taken.
10. Smoking shall only be permitted in areas designated by the Principal Contractor and agreed with the Client.

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11. The use of mobile phones and other personal audio visual equipment on site is only permitted in designated areas.
12. Public areas must be maintained clear of obstructions.
13. All Plant, equipment, materials and waste must be kept within barriered areas.
14. Equipment, tools and materials are to be stored in a manner that minimises risk of inadvertent use or use by unauthorised persons.
15. Burning of waste and other materials is not permitted at any time.

3.5 Fire and Emergency Procedures

Firecrest Construction or Safety Group will produce a Fire Risk Assessment, this will be carried out prior to commencement and will consider the existing building fire strategy. It is proposed that a wireless fire alarm system is installed on each working platform level whilst works are undertaken. This system will cover the site as a whole and emergency evacuation procedures to the designated assembly point will form part of the Fire Management Plan and induction process. This will be coordinated with the existing building fire evacuation system.

A fire risk assessment will be conducted at the start of the project and at regular intervals as the project continues and changes or additions affect the fire plan.

Fire evacuations are initiated by the wireless fire alarm system.

The assembly point is located at on the opposite side of the road to the site's main access / egress gate.

The competent person / Fire Marshal for the project will be the site manager, who will also be in control of the First-Aid kit. If the site manager is absent from site, the most senior Firecrest Construction employee will carry out the duties. Liaison between the site manager and those undertaking their duties in their absence will be undertaken when either person is leaving site.

3.5.1 Monitor and Review

Firecrest Construction Site Management will regularly monitor all health and safety procedures and practices throughout the contract and will advise on action required. This will be recorded within site inspection reports and action taken within timescale given.

Any poor performances or lack of compliance with any of the procedures and practices will be reviewed and necessary action taken. Procedures will be updated if they are shown to be inadequate.

Procedure in the event of unforeseen eventualities:

Firecrest Construction will ensure that in relation to any unforeseen eventuality which may arise on Site (for example, the need to amend a part of the design due to the proximity of an electrical cable); the matter is brought to the attention of the Site Manager as soon as possible. No work that involves a re-design and has inherent risks to health and safety will proceed without written authority of the Principal Designer.

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Once written approval to commence the work has been given by the Principal Designer Firecrest Construction will update the CPP by including in it the Risk Assessments and a list of Identified Risks in respect of that work before the work commences in order to discharge their duties under the Construction (Design and Management) Regulations 2015. The CPP is a live document that will be amended and updated as the works progress.

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4. Arrangements for Controlling Significant Risks

The project will be undertaken in accordance with current legislation and industry guidance. It will also be subject to Local Authority Regulations.

Specific emphasis on those issues outlined in this CPP will be taken into account. The CPP should be read in association with the Firecrest Construction Health and Safety Policy.

The CPP contains Site Rules, which will be implemented by Firecrest Construction throughout the project.

A permit to work system will be used to manage higher risk activities such as hot works, or works at height. This will allow Service 2 to use a methodical and documented process in order to manage the potential risk. With appropriate sign off at Project Manager and Project Director level where necessary. All permits will be closed down when the higher risk works have been completed.

4.1 Safety Risks Including:

The following items have been identified by the Principal Designer / Principal Contractor, to present significant hazards to the project. All Contractors will have been made aware of these risks at tender stage to allow adequate time for preparation and resources to be made available throughout the contract.

Firecrest Construction will ensure the following risks are assigned adequate resources, Risk Assessments will be prepared along with Method Statements, (where necessary), produced by the relevant Contractors to ensure all adequate resource and competency levels are achieved and maintained throughout the project's duration. The higher risk activities identified are as follows:

- Use of a crane
- Vibro piling

4.1.1 Deliver and removal of Materials (including waste) and work equipment taking account of any risks to the public for example during access and egress from the site

The Delivery Management / Phasing Plan identifies route to site, holding areas which are available either on site or close by, provides contact details and details of our delivery booking system.

The larger planned deliveries to site will be recorded, planned and co-ordinated by our Site Manager in advance through a weekly schedule. The Site Manager will eliminate clashes of delivery times and ensure there is no queueing on adjacent roads and will review all proposed delivery bookings.

We have also indicated a possible location for a waste collection and segregation zone and further details of our proposals for waste management will be seen in our Project Waste Management Plan. We will indicate our proposal for the segregation of vehicles and pedestrians within the site boundary. The designated pedestrian zone will be fenced off and clearly signed. It will be kept free of obstruction and crossing points will be clearly marked.

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We believe these procedures will ensure and minimise the impact of our delivery movements both through the designated routes to the site and whilst entering and exiting site.

4.1.2 Dealing with services, water, electricity and gas, including overhead power lines and temporary electrical installations

Site services drawings are not supplied in the PCI and surveys to establish exact locations of services will be conducted prior to work commencing.

The Site Manager will identify and mark all services before commencing works, and ensure that when working on electricity, gas, water and drainage that these are properly and safely disconnected and reinstated by a competent person. The site manager must ensure services are:

- Accurately identified
- Located on existing services drawings from all the statutory utilities
- Accurately located on site
- Made safe before any work is carried out, where practicable.
- Plotted on drawing and suitably marked and identified with warning signage/warning tape on site
- Any diversion work of existing services must only be carried out by competent persons

As far as reasonability practicable, all contractor's electrically powered tools and equipment shall be 110 volt or less, shall be suitable for their purpose and environment in accordance with the Provision and Use of Work Equipment Regulations 1998, and shall be isolated from their power supply and stored securely immediately after use. No electrical tools will be left unattended but capable of operation. Cables will be routed so as to avoid forming tripping hazards. All portable electrical equipment used on site will be subject to a suitable testing and maintenance regime, i.e. PAT testing in accordance with current HSE guidance.

Existing circuit boards will be used to provide power and lighting to the project. Where isolations have to be made generators will be used.

4.1.3 Accommodating adjacent compartment and land use

Firecrest Construction is conscious that a live train line and bus route sit adjacent to the site and we will implement the relevant process and procedures to ensure that these remains uninterrupted throughout the duration of the construction programme.

It is our intention to provide a Project Manager / Site Manager, who will liaise closely with the employer, stakeholders, local business occupiers and neighbours. Liaison meetings will be held as required to ensure that all interested parties are kept informed of work activities, planned and scheduled deliveries, notice of upcoming events, concerns, queries, actions or complaints which will be dealt with quickly and effectively so as to maintain a safe, secure and uninterrupted environment at all times. The details of the Project Manager/Site Manager will be displayed on the site boundary fencing at all times.

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4.1.4 Stability of Structures, including temporary structures and existing unstable structures and existing unstable structures

Temporary structures, such as low-level scaffolding that are to be installed during the project will have a competent Structural Engineer / temporary work coordinator appointed by Firecrest Construction and the following will take place:

- A report and drawings will be made available so as to secure the structure to prevent collapse and or injury to all concerned with project; this will be kept on site for referral
- The above to include personnel, contractors, visitors and members of the public
- No structures to be employed without notification to designer, structural engineer and Principal Designer and subsequent approval subject to suitable and sufficient Risk Assessments and Methods Statements
- Regular PASMA checks carried out on the installation and an initial certificate

Any scaffolding used on this project is to be non-combustible aluminium.

4.1.5 Preventing falls / work at height

Anyone working at height will be working at height trained. The Firecrest Construction site manager will monitor and continue to monitor all working at height, to ensure that subcontractors are working as per their RAMS, which will have been reviewed by the Firecrest Construction senior management team. On the job training such as TBTs will be used to remind and revise site personnel about the risk of working at height.

4.1.6 Work with or near fragile materials

There will be no work on fragile materials at the start of the project. As the project progresses and there is a need to work on the installed roof. An amendment to the CPP will be made if requirements are needed to work on a fragile roof or material.

4.1.7 Control of lifting operations

All lifting operations will be planned. All plant and equipment will be in date for thorough examinations in accordance with the Lifting operations and Lifting Equipment Regulations 1999. All equipment will have pre-use checks completed, and only competent persons used to operate plant. All lifting operations will use a qualified slinger.

4.1.8 The maintenance of plant and equipment

All plant will be operated by trained and competent persons and the plant shall be certificated (6 or 12 monthly thorough examination) and maintained by competent persons. Plant is hired from a third party and they must provide current maintenance and thorough examination certification. All plant certification is to be held on site.

Pre-use checks will be carried out by plant operators.

Accessories for persons and materials (harnesses, slings etc.) shall be checked by a competent person (every 6 months) and recorded or more often if required and by the user before each use, users must be trained and competent to do this.

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As far as reasonably practicable, all contractor's electrically powered tool and equipment shall be 110 volt or less, shall be suitable for their purpose and for the environment in which they will be used in accordance with the Provision and Use of work Equipment Regulations 1998. They shall be isolated from their power supply and stored securely immediately after use. No electrical tools will be left unattended and capable of operation. Cables will be routed as to avoid forming tripping hazards. All portable electrical equipment used on site will be subject to a suitable testing and maintenance regime, i.e. PAT testing in accordance with current HSE guidance which for construction sites is 3 months for a visual inspection. All inspections are to be undertaken by the equipment owner.

4.1.9 Work on Excavations and work on poor ground conditions

Excavation works will include a cut / fill exercise, foundations, drainage, and installation of services. These works will all be risk assessed and the risk mitigated sufficiently.

4.1.10 Work on Wells and underground earthworks/Tunnels

N/A.

4.1.11 Work on or near water

N/A.

4.1.12 Work involving Diving

N/A.

4.1.13 Work in a Caisson or Compresses air working

N/A.

4.1.14 Work involving explosives

N/A.

4.1.15 Traffic routes and segregation of vehicles and pedestrians

A primary traffic routes around the site will be provided. This will be segregated from the pedestrian routes.

When vehicles arrive on site, Firecrest Construction will explain the traffic route plan to all drivers.

Should any large vehicles be required for operations, deliveries, or collections these will be planned for times where the least amount of footfall and traffic is in the area and will have banksmen provided by Firecrest Construction. A banksperson will be used where necessary.

4.1.16 Storage of all materials (particularly hazardous materials) and work equipment

Storage will be created within the site with separate storage for COSHH items and Flammables.

The only COSHH that will be stored on site at the start of the project will be diesel. Which will be stored in a lockable bunded storage container.

If further COSHH is required at any stage of the project, an amendment to the CPP will be made.

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4.1.17 Environmental contamination

No real concerns for environmental contamination but noise levels could creep up. Noise levels should be monitored to avoid complaints. Dust management must be a consideration also, should the dust levels increase to a point where they are affecting the local environment.

4.1.18 Environmental (Wildlife)

There are no environmental concerns.

4.1.19 Any other significant safety risks

4.2 Health Risks Including:

4.2.1 The removal of Asbestos

If ACMs are encountered in the ground when conducting the works. Work will stop. The area will be isolated, and a specialist asbestos removal company will be contracted to investigate and then manage accordingly if required.

4.2.2 Dealing with contaminated Land

As the site has been built on and encountered demolitions on it previously, there may be the potential for ground contaminates.

These contaminates may include in the made ground - heavy metals (mainly arsenic, barium, chromium, copper, lead and zinc), PAHs, TPH and asbestos as recorded previously by E3P. Ground Gas – carbon dioxide, methane, hydrogen sulphide. Therefore, Firecrest Construction will ensure that all workers are aware of the potential to encounter contaminates. Full PPE will be worn when working on site, to include the covering of most skin, with face masks available to prevent ingestion of contaminates if deemed necessary. Plus there will be washing facilities on site to remove any potential contaminates from the skin

There is also potential for Ground Gas, such as carbon dioxide, methane, hydrogen sulphide, VOCs. Firecrest Construction will ensure that caution is taken when working in excavations, to ensure that these potential ground gas contaminates, don't turn the excavations into a confined space.

4.2.3 Manual Handling

Manual Handling Regulations will be adhered to at all times and Site Manager will monitor activities on site to ensure this happens.

Where reasonably practicable, Firecrest Construction as the Principal Contractor will ensure that all loads over 25kg (20kg for repetitive work) are only handled by a suitable mechanical lifting device, i.e. during installation of services equipment.

When assessing Manual Handling tasks the TILE method will be utilised to include: Task, Individual, Load & Environment, these will be included in assessment and given to those affected by the Site Manager.

Individuals must ensure they are fit for task and competent any concerns should be raised with the Site Manager prior to task being undertaken.

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4.2.4 COSHH use of hazardous substances, particularly where there is a need for health monitoring

A register of COSHH to be held, used or created on site is located in the site file.

The COSHH Assessment will be made available to all contractors who it may be foreseen, be exposed to the substance. The Site Manager will ensure an updated library of all COSHH Assessments is maintained on site at all times. The COSHH Register/Schedule and COSHH assessments are located in the site file.

4.2.5 Reducing noise, dust and vibration

As per Section 2.9 of this document.

4.2.5.1 Noise exposure guidance

Noise exposure limits will be monitored as follows:

- **Lower Action Value** - 80dB (A)
- **Upper Action Value** - 85dB (A)
- **Limit Value** - 87dB (A) - includes hearing protection

If employees are likely to be exposed at or above the Lower Action Value 80dB (A):

- Carry out a risk assessment and if the risk assessment indicates employees may be at risk, suitable health surveillance must be implemented.
- Provided suitable and sufficient information, instruction and training,

If employees are likely to be exposed at or above the Upper Action Value 85dB (A):

- Reduce the noise by use of organisational factors and technical measures
- Designated a 'Hearing Protection Zone'
- Erect signage
- Restrict access
- Ensure all employees who enter the zone wear hearing protection

As noise is created this will be monitored. Where excessive noise may be generated a cutting area with a noise shield will be erected but this is not envisaged for this project.

4.2.5.2 Dust exposure guidance

Cutting will be required during this project. Dust should be controlled while cutting by employing the use of a suppressor.

Use water to damp down dusty areas and wear suitable Respiratory Protective Equipment (RPE) masks with FFP3 Filters that have been face fit tested.

Some tasks may require special respiratory equipment and the Site Manager will refer to the manufacturer's instructions and the risk assessments.

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4.2.5.3 Vibration

If employees are likely to be exposed to the risk of vibration:

- Carry out a risk assessment to ensure that exposure to vibration is eliminated at source, or reduced to the lowest level that is reasonably practicable
- Provide suitable and sufficient information, instruction and training

4.2.5.3.1 Exposure Limit and Action Values:

4.2.5.3.1.1 For Hand Arm Vibration

- Daily Exposure Action Value – 2.5m/s^2
- Daily Exposure Limit Value – 5m/s^2

4.2.5.3.1.2 For Whole Body Vibration

- Daily Exposure Action Value – 0.5m/s^2
- Daily Exposure Limit Value – 1.15m/s^2

If employees are likely to be exposed at or above the Exposure Action Value:

- Reduce the vibration by use of organisational factors and technical measures.

If employees are likely to be exposed at or above the Exposure Limit Value, Immediately:

- Reduce exposure to below the exposure limit value and identify the reasons for the value being exceeded and take action to prevent it occurring again. Carry out suitable health surveillance.

4.2.5.4 Work with ionising Radiation

N/A.

4.2.5.5 Outdoor work, exposure to UV (Sun)

Operatives and all Contractors will be advised at induction stage of the problems the heat can cause, dehydration, sunburn, skin cancer and sun stroke etc. They will be encouraged to wear sun cream, block or sprays where they are exposed, regular breaks and drinks will also be encouraged.

The Site Management team will monitor the workers during site activities and will also offer advice on covering up to lessen risk of exposure, workers should report and ill effects on Site Manager/supervisor immediately and seek adequate medical attention.

4.2.5.6 COVID-19

A stand-alone specialist risk assessment has been developed along with a safe working practice document. Everything is assessed as part of this risk assessment and safe working practice document and takes into account the Construction Leadership Council guidance for Principal Contractors.

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4.2.5.7 Any other significant health Risks

As health risks are identified during the project work will be stopped and assessment of risk made. If required occupational health assistance will be consulted to adequately assess the risks and implementing controls prior to recommencing work.

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5. 5. Health and Safety File

Compilation of the health and safety file is the responsibility of the Principal Designer.

- a) The format of the Health and Safety File will be agreed with the Client and Co-ordinated in line with Regulation 12 and Appendix 4 of CDM 2015 by the Principal Designer
- b) Firecrest Construction will ensure that the information required for the Health and Safety File will be collated from all Contractors working on their behalf and passes to the Principal Designer for inclusion in the Health and Safety File.

The health and safety file should include information about all the following topics, where thus may be relevant to the health and safety of any future construction work. The level of detail should be proportionate to the risks likely to be involved in such work.

- a) A brief description of the work carried out;
- b) Residual hazards and how they have been dealt with (for example surveys or other information concerning asbestos, contaminated land, water bearing strata, buried services);
- c) Key structural Principles incorporated in the design of the structure (e.g., bracing, sources of substantial stored energy – including pre – or post – tensioned members) and safe working loads for floors and roofs, particularly where these may preclude placing scaffolding or heavy machinery there;
- d) Any hazards associated with the materials used (for example hazardous substances, lead paint, special coatings which should not be burnt off);
- e) Information regarding the removal or dismantling of installed plant and equipment (for example lifting arrangements);
- f) Health and safety information about equipment provided for cleaning or maintaining the structure;
- g) The nature, location and markings of significant services, including fire-fighting services
- h) Information and as-built drawings of the structure, its plant and equipment (e.g. the means of safe access to and from service voids fire doors and compartments).